Dear Applicant,

Thank you for your interest in the YouthBuild Charter School of California. In order to complete your enrollment in the YouthBuild Charter School, (YCSC), the following documents are required. Please attach this checklist to your application, and check off all documents that have been submitted with your application.

**New Student Orientation is Mandatory!!!**

Student **18 years of age or over**, the following documents are required for enrollment to YCSC:

- Completed Student Registration Form with student’s signature
- Identification card reflecting current address
- Official School Transcripts – Must have complete set prior to enrollment to ensure proper grade level and course selections.
- Special Education Documents (IEP)/504 Plan – and/or Opt Out Letter
- IEP verified with the SEIS (Student Education Information System) (YCSC Staff)
- Birth Certificate
- Utility Bill
- Student Release Form (to be signed by the student)
- Other (per site) _____________________________

If the student is **under the age of 18**, the following documents are required for enrollment to YCSC:

- Completed Student Registration Form with parent’s signature
- Identification card reflecting current address
- Special Education Documents (IEP) – and/or Opt Out Letter signed by parent
- IEP verified with the SEIS (Student Education Information System) (YCSC Staff)
- 504 Plan
- Official School Transcripts – Must have complete set prior to student enrollment to ensure proper grade level and course selections.
- Birth Certificate
- Immunization Records, BLUE CARD – TDAP IS A REQUIREMENT. Student has 30 days to obtain the TDAP shot and will be exited if not obtained. Parents can opt out but it must be annotated and entered in School Pathways
- Photograph/Video Release Form
- Utility Bill
- Other (per site) _____________________________